

F.No. A. 32012/02/2019-Ad.III.A
Government of India
Ministry of Finance
Department of Revenue
Central Board of Indirect Taxes and Customs

4th Floor Hudco Vishala Building,
Bhikaji Cama Place, R.K. Puram,
New Delhi, 31, Jan, 2019

To,

All Cadre Controlling Authorities,
Under Central Board of Indirect Taxes and Customs

Subject: Appointment on deputation against six posts of Assistant Director (Investigation in the Serious Fraud Investigation Office (SFIO), a statutory authority under the Companies Act,2013-reg.

Sir/Madam,

I am to enclose herewith a copy of D.O. letter No. Director/SFIO/2019/I/15882 dated 10.01.2019 alongwith its all enclosures wherein Ministry of Corporate Affairs, Serious Fraud Investigation office, New Delhi has invited nomination for the post of Assistant Director (Investigation) in the Serious Fraud Investigation Office (SFIO) under the ministry of Corporate Affairs on deputation basis (Copy enclosed).

2. The officer at the level of Assistant Director (Investigation) is primarily responsible for, and is expected to provide the cutting edge to, investigations with complex fraud assigned to SFIO. An officer at the level of inspector in Central Board of Excise and Customs will be eligible for the post.

3. It is requested that the above post may kindly be circulated amongst eligible officer under your charge and duly filled in application of willing officer may be sent through proper channel to the Board latest by **27.02.2019**, after verifying the particulars furnished by the applicant and it may ensure that the particulars furnished by the applicant are correct and application, duly authenticated on the prescribed Performa, may be forwarded through proper channel to the Board.

4. It may please be noted that application received without authentication and not through proper channels will not be entertained.

Encl: As Above

Yours faithfully,

(S.K.Gupta) 11/2/19

Deputy Secretary to the Government of India
Tel. No.011-26162675

FTS- 1032695/2019

अमरदीप सिंह भाटिया, आई ए एस
निदेशक
Amardeep S Bhatia, IAS
Director



सत्यमेव जयते

भारत सरकार
कॉर्पोरेट कार्य मंत्रालय
गंभीर कपट अन्वेषण कार्यालय
नई दिल्ली
Government of India
Ministry of Corporate Affairs
Serious Fraud Investigation Office
New Delhi

D.O. No. Director/SFIO/2019/I/15882

January 10, 2019

Respected Sir,

Pr. Com. C. C. [Signature] PL circulate
DS. Ad II

I am writing to invite application of officers for appointment on deputation against six posts of Assistant Director (Investigation) in the Serious Fraud Investigation Office (SFIO), a statutory authority under the Companies Act, 2013 and the country's premier agency to investigate corporate frauds. SFIO is a multi-disciplinary organisation under the Ministry of Corporate Affairs drawing officers from various cadres including the Indian Police Service, Indian Revenue Service (Income Tax, Customs & Central Excise), having experience in investigations, accountancy, forensic auditing, law, company law, capital markets, taxation, etc.

2. The officer at the level of Assistant Director (Investigation) is primarily responsible for, and is expected to provide the cutting edge to, investigations with complex frauds assigned to SFIO. An officer at the level of Inspector in Central Board of Excise and Customs will be eligible for the post. The complete details for the post against which application is invited including eligibility conditions as per notified Recruitment Rules is given at **Annexure-I** and is also available at www.sfio.nic.in and www.mca.gov.in.

3. SFIO has offices at Delhi, Mumbai, Chennai, Kolkata and Hyderabad and the organization strives to accommodate, to the extent feasible, the choice of location of officers. The selection of officers against the posts will be made through the Union Public Service Commission (UPSC) for which they may call for an interview.

Applications from eligible officers in the prescribed proforma (in duplicate) along with all required documents may be forwarded through proper channel to the Director, Serious Fraud Investigation Office, 2nd Floor, Pt. Deendayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi latest by the dates indicated in the enclosed Annexure.

SO. II (Ad II)
18.01.2019

18.01.19

Ankush

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5. SFIO is facing extreme shortage of officers and deputation of competent, eligible officers from your Department would help the organization in meeting the expectations of the Government. I would, therefore, like to request you to give wide publicity to all eligible officers and allow/forward the names of interested officers for posting in this organization.

With regards-

Yours sincerely,

f A Bhatia
09/01/2019
(Amardeep S Bhatia)

Shri Pranab K Das, Chairman,
Central Board of Indirect Taxes & Customs
North Block,
New Delhi - 110001

Encl: As above

Certification by the Employer / Cadre Controlling Authority

The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/ she will be relieved immediately.

2. Also certified that:

- (i) There is no vigilance or disciplinary case pending / contemplated against Shri./ Smt. _____
- (ii) His/ Her integrity is certified.
- (iii) His/ Her ACR/APAR Dossier in original is enclosed/ photocopies of the ACRs/APARs for the last 5 years duly attested (on each page) by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- (iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him / her during the last 10 years is enclosed (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with seal)

BIO-DATA/CURRICULUM VITAE

Post Applied for _____

1. Name and Address (in Block letters)	
2. Date of Birth (in Christian era)	
3. (i) Date of entry into service	
(ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ Experience possessed by the officer
Essential	Essential
A) Qualification :	B) Qualification:
C) Experience	D) Experience
Desirable	Desirable
E) Qualification:	F) Qualification:
G) Experience	H) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/ Office at the time of issue of circular and issue of Advertisement in the Employment News.	
5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is in-sufficient.

Office / Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/ Pay scale of the post held on regular basis	Nature of duties (in details) highlighting experience required for the post applied for

*Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below;

Office / Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To
8. Nature of present employment i.e. Ad-hoc or temporary or Quasi-Permanent or Permanent.			
9. In case the present employment is held on deputation / contract basis, please state.			
a)The date of initial appointment	b)Period of appointment on deputation / contract	c) Name of the parent office/organization to which the applicant belongs.	d)Name of the post and pay of the post held in substantive capacity in the parent organization
9.1.Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and integrity certificate.			
9.2.Note: Information under Column 9(C) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale			
14. Total emoluments per month now drawn			
Basic Pay in the PB	Grade Pay	Total Emoluments	
15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.			

Basic Pay with Scale of pay and rate of increment	Dearness Pay/interim relief/ other allowances etc. (with break-up details)	Total Emoluments
16.A. Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy circular / Advertisement)		
16.B. Achievements: The candidates are requested to indicate information with regard to: (i) Research publication and reports and special projects (ii) Awards/ Scholarships/ Official Appreciation (iii) Affiliation with the professional bodies/ Institutions/ societies and (iv) Patents registered in own name or achieved for the organization (v) Any research/ innovative measure involving official recognition (vi) Any other information. (Note: Enclose a separate sheet if the space is insufficient)		
17. Please state whether you are applying for deputation (ISTC) / Absorption / Re-employment Basis # (Officers under Central / State Governments are only eligible for "Absorption". Candidates of non- Government organizations are eligible only for Short Term Contract)		
# (The option of 'STC' / 'Absorption' / 'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").		
18. Whether belongs to SC / ST		

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

(Signature of the candidate)

Address _____

Telephone _____

E-mail ID _____

Date _____

Countersigned

 (Employer/ Cadre Controlling Authority with seal)